



Yuma County Local Emergency Planning Committee

Minutes of the Meeting December 13, 2012

PRESENT:

Michael Callahan, Gowan Milling, Group 5
Chief Paul DeAnda, Somerton-Cocopah Fire Department, Group 2
Mike Erfert, Yuma Fire Department, Group 2
Earl Hamilton, MCAS Disaster Preparedness, Group 2
Rachel Harris, First Transit, alternate for John Andoh, Group 2
Manuel Hernandez, City of Yuma Utilities Department, Group 2
Marc Holyfield, Arizona Western College, Group 2
Mark Hutsell, Vice Chair, Yuma Regional Medical Center, Group 2
Gary Koehn, Kinder Morgan Energy Partners, Group 5
Mike LeBrun, Alternate for Michelle Smith, Yuma County Health, Group 2
Chief Jack McArthur, representing Mayor Al Krieger, Alternate Group 1
Lester Pate, Arizona Public Service, Group 5
Maria (Patti) Michael, Winfield Solutions, Group 5
Gretchen Robinson, Emergency Management Director, Group 2
Noel Robles, Shaw Inc., Group 2
Ema Lea Shoop, citizen at large, Group 4
Rosario Zavala, Quechan Police Department, Group 2

ABSENT:

Mario Avalos, Helena Chemical Corporation, Group 5
Chief Gary August, Rural Metro, Group 2
Robert Barocio, Yuma Proving Grounds, Group 2
Tim Beeler, MCAS Yuma, Group 2
Jeff Denman, citizen at large, Group 4
Greg Ferguson, Yuma County Board of Supervisors, Group 1
Michael Kemp, Driscoll's, Group 5
Sheriff Ralph Ogden, Yuma County Sheriff's Office, Group 1
Chief Jeff Philpot, Wellton Department of Public Safety, Group 2
Warren Quirk, Excel Group / WORC Center, Group 5
Charles Ruerup, DPW at Yuma Proving Grounds, Group 5

David Slade, Yuma Cogeneration Associates, Group 5
Phil Smithers, Arizona Public Service, Group 5
Neil Sparks, RSC Rental, Group 5
Denise Whisman, Ferrell Gas, Group 5

A quorum of 17 persons was present with a minimum of 3 groups represented, Group 1, Group 2, Group 4 and Group 5.

1. CALL TO ORDER:

Chairman Marc Holyfield called the meeting to order at 0904 hours in the Board of Supervisors Auditorium at 198 S. Main Street on 13 December 2012.

2. INTRODUCTION:

Members and guests present introduced themselves. Guests present included

Phil Hillesheim, Bureau of Reclamation
Michael Biever, Bureau of Reclamation
Robert Duffy, City of Yuma

3. MINUTES:

Upon motion of Chief McArthur with second by Manny Hernandez, the minutes of the meeting held 11 October 2012 were approved as distributed. Motion carried.

4. TEN MINUTE TRAINING:

Gretchen presented all members with the LEPC Owner's Manual and a DVD of the corresponding information. This booklet includes the APEX training information, the committee bylaws, roster of members and ESF 10 of both the County Emergency Operations Plan and the State Emergency Response and Recovery Plan.

5. GRANT STATUS:

Gretchen announced that she had been notified that she was successful in both grant applications, specifically in the amount of \$5,000 for the HMEP competitive portion of the program to fund Yuma Area Ammonia Safety Days as well as receiving the non-competitive award for \$1,500. Gretchen will provide the money to the Ammonia Safety Days committee as soon as is possible.

6. MEMBERSHIP STATUS

6a: Approval of Renewals

The renewal application for Gregory Ferguson was approved upon motion by Ema Lea Shoop with second by Gary Koehn. Motion carried.

6b: Approval of Designated Alternate

No designated alternates to be approved.

6c: Introduction of potential members

The application for Sheriff-elect Leon Wilmot was approved upon motion by Chief McArthur with second by Ema Lea Shoop. All members agreed they knew the Sheriff-elect for his service as Sheriff Ogden's designated alternate these past few years. The application is to take effect when Sheriff-elect Wilmot assumes office on 1 January 2013.

The application for Benjamin Wilson was tabled until he appears before the LEPC.

6d: Approval of Resignation

Two resignations were acted upon at this time. Upon motion by Ema Lea Shoop with second by Manny Hernandez, the following resignations were approved as these individuals no longer worked for their sponsoring agency. Gretchen indicated she had encouraged both to apply as citizens.

Andretta Schellinger
Joseph Roerink

Gretchen stated she would complete all Notices of LEPC Appointment or Resignation and provide to AZSERC for formal adoption.

7. New Business

7a: Discussion and possible action regarding local incidents.

Rural Metro Chief Gary August had requested that discussion concerning the following incidents be tabled until the next meeting in February as he was out of town. Discussion and possible action tabled.

8. Old Business

8a: Lower Colorado River Plan

Gretchen Robinson reported she was not aware of any progress that had been made on this plan.

8b: Type III Incident Management Team

Chief McArthur reported that the 30 individuals trained for the Type III incident management team would have training opportunities within the next few months.

8c: Update on the New World data project

Chief McArthur stated the go-live date was approaching and reminded individuals that if they had information to be included, please send him an e-mail at jack.mcarthur@yumaaz.gov. Of particular interest would be shelters, pods, skilled nursing facilities, etc.

9. Chair Status Report

This is the last meeting that Marc Holyfield would be the Chairman of the LEPC. Mike Erfert takes over for the February meeting. Thanks Marc, good job.

10. Public Comment on the LEPC Emergency Response Plan

Gretchen reported she had been working with the AZSERC office and as a result of the APEX training had proposed a draft of revision to Tab G in the Emergency Response Plan as it pertained to release of information. Upon motion by Chief Jack McArthur with second by Chief Paul DeAnda, the revisions were approved. Gretchen will make the necessary notifications and would provide a revised Tab G for insertion into the copy of the Emergency Response Plan in the Owner's Manuals.

11. Good of the Order/Announcements

Earl Hamilton of MCAS announced that Bill Tait was no longer working for MCAS Yuma. At this time Earl is the POC for any Emergency Management related issues. The MCAS full scale exercise scheduled for 27 February 2013 had been scaled back considerably and will involve a release of hazardous materials and resulting plume, but the scenario called for the plume to be within the base confines. He will provide more information as it becomes available. Air Show is set for 9 March 2013.

Mike LeBrun reported that the Health Department, Emergency Management and the Cocopah Nation would be participating in a full scale exercise on 1 March 2013 in conjunction with the Statewide SNS exercise.

Manny Hernandez introduced Robert Duffy, new Safety Compliance Officer for the City of Yuma. Welcome Robert.

12. Call to the Public

No one from the public was available to answer the call.

12. Adjourn

Upon motion by Mike Erfert with second by Manny Hernandez, and with no further business to come before the committee, the meeting was adjourned at 0940.

Next meeting is scheduled for February 14, 2013 and has been moved to the Yuma Main Library at 2951 So. 21st Drive due to scheduling issues at the Board of Supervisors Auditorium.

Gretchen Robinson

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Yuma County Office of Emergency Management